

TOWN OF NEWTOWN, CONNECTICUT

INVITATION TO BID

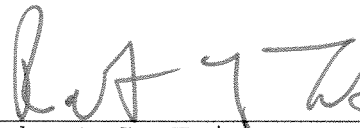
Sealed bids will be received at the office of the Financial Director, 3 Primrose Street, Newtown, Connecticut 06470, until but no later than 11:00 am, Wednesday, May 16, 2012:

Cover: GUIDE RAIL PROJECT - HANOVER ROAD

The Purchasing Authority of the Town of Newtown reserves the right to accept or reject any or all options, bids or proposals; to waive any technicality in any bid or part thereof, and to accept any bid deemed to be in the best interest of the Town of Newtown. The Town of Newtown is an Affirmative Action Employer-MBE/WBE are encouraged to bid.



E. Patricia Llodra
First Selectman



Robert G. Tait
Financial Director

PURCHASING AUTHORITY

TOWN OF NEWTOWN PURCHASING AUTHORITY
INSTRUCTIONS TO BIDDERS

1. Submit bids in a sealed envelope plainly marked to identify the particular bid. It is the sole responsibility of the bidder to see that the bid is in the hands of the proper authority prior to the bid opening time.
2. Withdrawals of, or amendments to bids received later than the time and date specified for bid opening will not be considered.
3. The Purchasing Authority of the Town of Newtown reserves the right to accept or reject any or all options, bids, or proposals; to waive any technicality in any bid, or part thereof, and to accept any bid deemed to be in the best interest of the Town of Newtown, Connecticut.
4. Bidders may be present at the opening of the bids.
5. Bids may be held by the Town of Newtown for a period not to exceed thirty (30) days from the opening of the bids for the purpose of reviewing the bids and investigating the qualifications of bidders prior to the awarding of the contract.
6. Bids must be submitted on the Sealed Bid Request form enclosed at the end of this packet. All items must be filled in (unit cost, trade-in for each unit, etc.). Failure to comply with this requirement will automatically void the bid.
7. Trade-ins, when indicated, will be listed on the Sealed Bid Request form. The Town of Newtown reserves the right to trade all, some or none of the vehicles listed as deemed in the best interest of the Town. Bidders may submit a bid on the new vehicles with or without trade-ins or may submit bids on the trade-ins only, either individually or by lot. Trade-ins must be detailed individually as indicated on the Sealed Bid Request form. Trade-ins may be used in determining the lowest responsible bid.
8. Prior to awarding any contract exceeding \$25,000.00 for the construction, alteration, or repair for any public building or public work, a labor or materialmen's bond must be furnished by the person to whom the contract is awarded.
9. The Town may consider proximity of the vendor's service as a factor in determining lowest price and reserves the right to award in whole or part to one or more vendors.
10. The Town agrees to pay for all equipment within thirty (30) working days after the equipment has been accepted and claim (invoice) presented.
11. Bid Security when required must be by a **certified check or letter of credit** for five percent (5%) of the total bid, payable to the Town of Newtown.
12. Performance Bond when required must be by a **certified check or letter of credit or performance bond** for one hundred percent (100%) of the total bid. Surety companies and banks must be satisfactory to the Town of Newtown.
13. The successful bidder will be required to post a Certificate of Insurance, with the Town of Newtown named as additional insured, in an amount to be determined by the Town of Newtown.

SPECIAL INSTRUCTIONS GUIDE RAIL PROJECTS

GENERAL SPECIFICATIONS

All construction shall be in accordance with the applicable sections of "The State of Connecticut Department of Transportation Standard Specifications for Roads, Bridges And Incidental Construction" also known as and herein referred to as "Form 816" or its successors, except as modified below, or in the specific project bid.

STARTING TIME

The Contractor is required to start work within fifteen (15) working days of receiving written confirmation of the bid award. The Contractor shall submit a certificate of insurance showing adequate coverage for workmen's compensation, bodily injury liability and property damage liability before any work begins.

PROJECT DURATION

The Contractor is required to work continuously on the project until its completion. Any interruptions in the work schedule must be approved by the Town. All work on the project must be completed by the completion date as specified. Any extension to this completion date must be done by Change Order and will be only granted at the Town's discretion. Reasons for time extensions could include weather, extraordinary site conditions etc.

Project Name: Hanover Road

Working Days to Complete: 10

Completion Date will be specified upon notification of receipt of award letter

LIQUIDATED DAMAGES

In the event that the Contractor fails to complete the project within the required time there will be a fine in the amount of five hundred (\$500.00) dollars per day for liquidated damages. These damages will be deducted from payment of monies owed to the Contractor.

GENERAL

The Contractor shall supply all material, equipment, labor, tools and incidental work necessary to complete the project as bid. The Contractor is responsible to keep the construction area (including road surface) neat and clean. No waste material shall be left on site. The designated site for the disposal of waste materials is the Newtown Highway Garage located at 4 Turkey Hill Road or other sites approved by the Town. Alternate sites arranged by the Contractor may be permitted with the approval of the Town. The cost of clearing and grubbing shall be included in the price bid for various items of construction unless a price for clearing and grubbing is requested in the bid.

Restoration of disturbed areas: All disturbed areas shall be free of large rocks, stumps, brush or bruised trees or limbs. Areas shall be graded to restore or improve drainage patterns. Four (4)" of topsoil shall be spread and fine grade established with a rake. Grass seed and mulch shall be applied. The cost for restoration shall be included in other items bid in the contract unless a price is requested in the bid.

Adequate provisions for the passage of vehicular traffic normally using the roadway shall be made. Closing roads to thru traffic will be permitted only where adequate detours are available and only with

prior approval of the Police and Fire Departments. Suitable access to all properties in the construction are shall be maintained at all times.

Requests for payment for additional work shall be made by Change Order only. The Change Order shall state the extent of the work and the amount of additional compensation requested. The Contractor shall not proceed with any extra work without written approval from the Town.

The Contractor is responsible for having all underground utilities marked and shall have a cleared starting date by CALL BEFORE YOU DIG.

The Contractor is responsible for supplying material, equipment and labor to install any sediment and erosion controls deemed necessary by the Town. Cost for this item shall be included in other items in the bid.

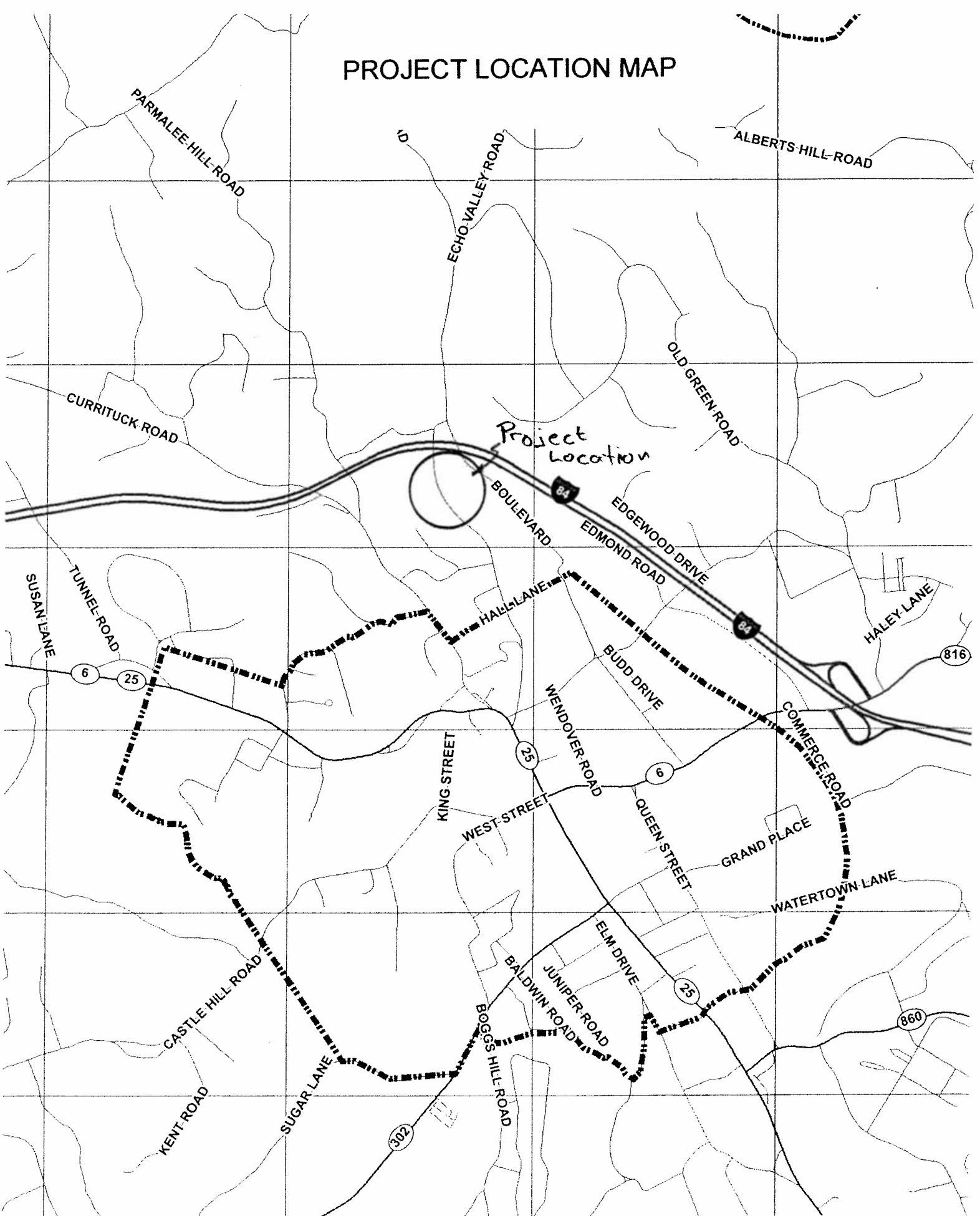
GUIDE RAIL PROJECT

Hanover Road

Project Description

This project consists of the installation of a guiderail system located at the location shown. The work will include the installation of 1,150 linear feet of Type R-B 350 metal beam rail and 4 Type R-B Terminal End Sections. In addition to the above, the work also includes the reinstallation of an existing 26 linear foot section of Type R-B 350 metal beam rail which will be supplied by the Town. The contractor will have to supply four (4) new posts, four (4) new blockouts and all of the necessary hardware for this phase of the work.

PROJECT LOCATION MAP



GUIDE RAIL PROJECTS

BASIS OF PAYMENT

INSTALLATION OF W-BEAM GUIDE RAIL (TYPE R-B350).....LINEAR FOOT

The price bid for the above is to include the following items:

1. Supply all necessary *new* materials, labor and equipment to install this item.
2. All restoration of all areas disturbed by this operation.

GUIDE RAIL PROJECTS

BASIS OF PAYMENT

INSTALLATION R-B350 TERMINAL END SECTION.....EACH

The price bid for the above is to include the following items:

1. Supply all necessary *new* materials, labor and equipment to install this item.
2. All restoration of all areas disturbed by this operation.

GUIDE RAIL PROJECTS

BASIS OF PAYMENT

MAINTENANCE AND PROTECTION OF TRAFFIC.....LUMP SUM

The price bid for the above item is to include the following items:

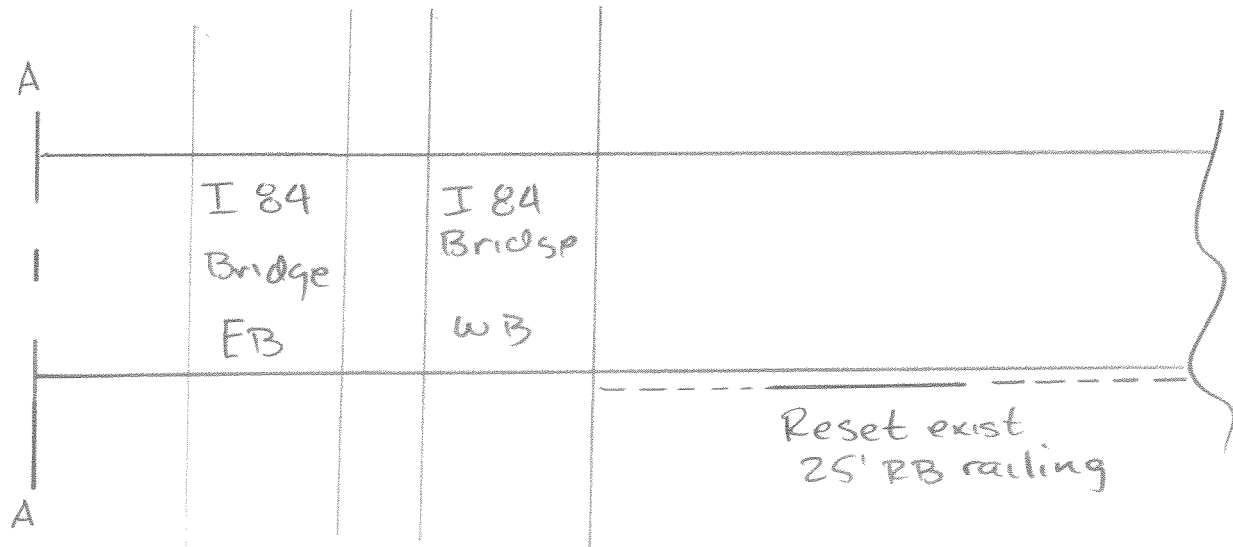
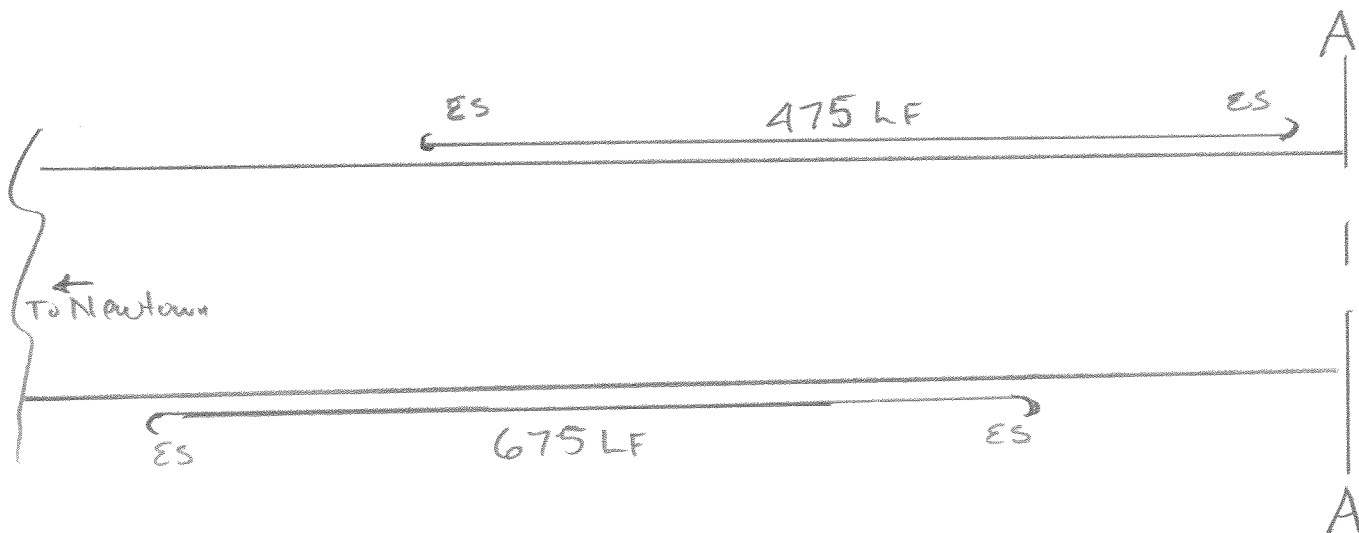
1. Supply all barricades, signs, safety fence, flagmen and cones necessary to properly maintain traffic in the construction area
2. Daily maintenance of the devices.
3. Removal of the devices and restoration of all areas disturbed by the placement of these devices.

ENGINEERING DEPARTMENT
4 Turkey Hill Road
Newtown, Connecticut 06470
Tel. (203) 270-4300
Fax (203) 426-9968



TOWN OF NEWTOWN

JOB Hanover Rd
SHEET No. _____ of _____
CALCULATED BY REB
DATE 5/1/12
CHECKED BY _____
DATE _____
SCALE NTS



GUIDERAIL PROJECT

HANOVER ROAD

SPECIFICATIONS

ITEM DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL COST
1. W-Beam Guide Rail, Type R-B350 (no block-outs, 6'3" post spacing)	1,150.0 LF	_____	_____
2. Type R-B Terminal End Sections (Class A, Type II)	4 each	_____	_____
3. Reset existing length of guiderail (Contractor must supply 4 posts, 4 blockouts and all other hardware)	26.0 LF	_____	_____
4. Maintenance & Protection of Traffic	Lump Sum	_____	_____

TOTAL PROJECT COST \$ _____

COMPANY

TELEPHONE

ADDRESS

FAX

TOWN, STATE, ZIP

E-MAIL

Tax ID Number

DATE

TOWN OF NEWTOWN

SEALED BID REQUEST

BID OPENING DATE: Wednesday, May 16, 2012

TIME: 11:00 am

LOCATION: Finance Dept., Newtown Municipal Center, **3 Primrose Street**, Newtown, CT 06470

BID TITLE: GUIDE RAIL PROJECT – HANOVER ROAD

SECURITY REQUIRED: Five Percent (5%) Bid Security. One Hundred percent (100%) Performance & Employees and Materialmen Security

DATED IN NEWTOWN: May 2, 2012

BID SECURITY \$

(CERTIFIED CHECK OR LETTER OF CREDIT)

PLEASE NOTE: ONE (1) ORIGINAL AND ONE (1) COPY OF SEALED BID MUST BE SUBMITTED. Is your company a MBE/WBE business:

 (YES) (NO)

TOTAL PROJECT: \$ _____

COMPANY

SIGNATURE

ADDRESS

SIGNED BY (Print or Type)

ADDRESS 2

TITLE

ADDRESS 3

FAX NO.

TELEPHONE NO.

DATE

TAX ID NUMBER

E-MAIL